

## Dual Screen Presentation with Power Point

Display slides, notes, thumbnails, a running clock on the speaker's notebook screen while the audience only sees the projected slideshow in full screen.

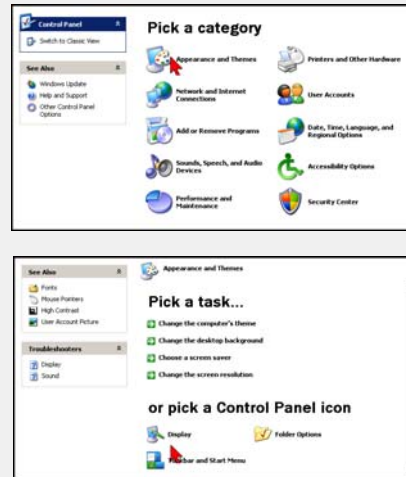


## Requirements

- Computer with multiple-monitor support
  - Most modern laptops comply
- PowerPoint 2003

## How to use:

1. Open Display Properties
2. Click on Settings
3. You will see 2 squares, labeled 1 and 2 if you are configured for multiple monitor support.

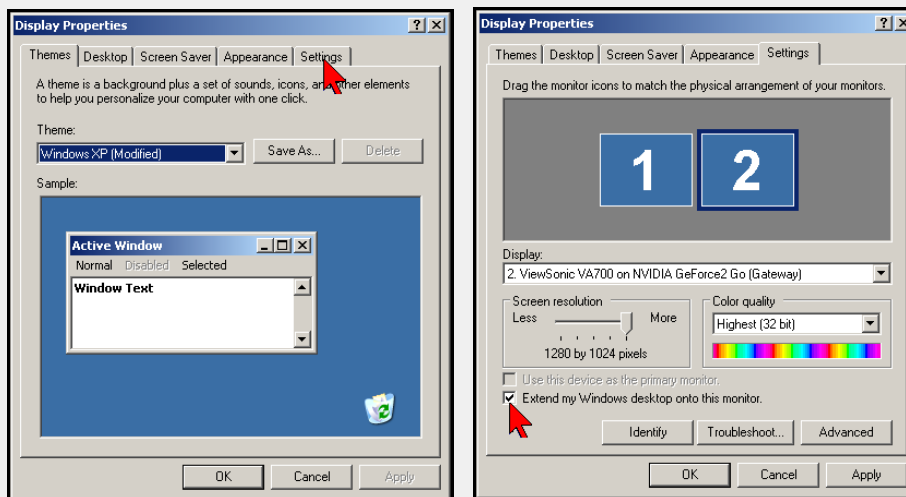


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3

## Properly Configured



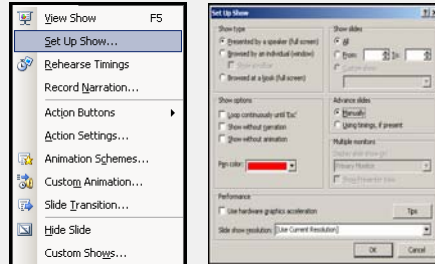
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4

## Open Power Point 2003

1. Slide Show > Set Up Show
2. Multiple Monitor area
3. Check box "Show Presenter View"
4. Click OK

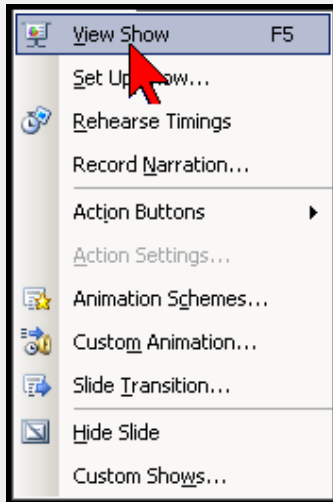


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5

## Let's do it...



Click Slide Show > View Show

Or

Press "F5" (function key 5)


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6


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3/9/2006 BetterInvesting Space Coast Chapter (K043) 7



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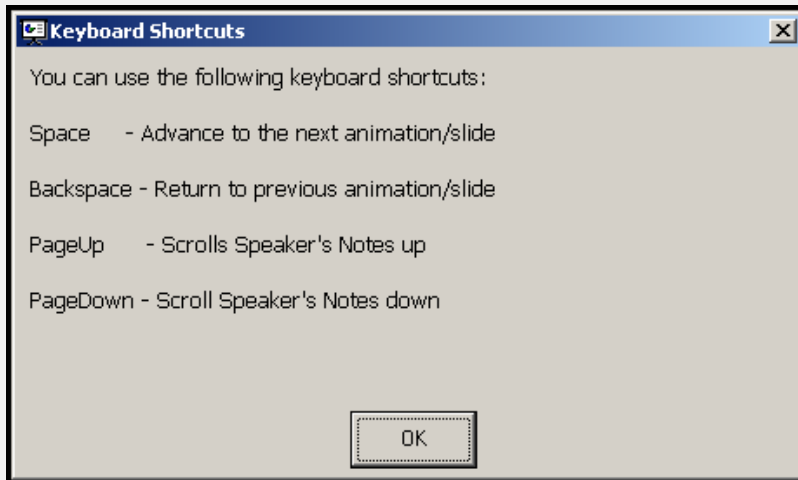
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Up Next: [Slide 2] Requirements

Slide 1 of 10 00:02

3/9/2006 BetterInvesting Space Coast Chapter (K043) 8

## Keyboard Shortcuts



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9

## Restoration

- Control Panel > Display Properties
- Settings tab
- Click window 2
- Remove check from Extend my Windows desktop onto this monitor
- Click OK

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Chapter (K043)

10

## Credits

- Presentation created with information from Ann Cuneaz, Director Southeastern Michigan Chapter and *Presentations* magazine, December, 2004
- Also see Power Point Help - "Turn on dual monitor support" and "About running a presentation on two monitors"

3/9/2006

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Chapter (K043)

11

## Index

- Requirements - 2
- How to use - 3
- Open Power Point & Set Up Slide Show - 5
- Audience View - 7
- Speaker View - 8
- Keyboard Shortcuts - 9
- Restoration - 10



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12